



Epping Forest District Council

DECISIONS

Committee:	COUNCIL HOUSEBUILDING CABINET COMMITTEE
Date of Meeting:	Tuesday, 8 September 2020
Date of Publication:	10 September 2020
Call-In Expiry:	17 September 2020

This document lists the decisions that have been taken by the Council Housebuilding Cabinet Committee at its meeting held on Tuesday, 8 September 2020, which require publication in accordance with the Local Government Act 2000. The list specifies those decisions, which are eligible for call-in and the date by which they must be called-in.

Those decisions that are listed as being 'recommended to the Council...', or request the Chairman of the Council to waive the call-in, are not eligible for call-in.

The wording used might not necessarily reflect the actual wording that will appear in the minutes, which will take precedence as the minutes are the official record of the meeting.

If you have any queries about the matters referred to in this decision sheet then please contact:

J Leither
Democratic Services Officer
Governance Directorate

Tel: 01992 564756
Email: jleither@eppingforestdc.gov.uk

Call-In Procedure

If you wish to call-in any of the eligible decisions taken at this meeting you should complete the call-in form and return it to Democratic Services before the expiry of five working days following the publication date. You should include reference to the item title. Further background to decisions can be found by viewing the agenda document for this meeting at: www.eppingforestdc.gov.uk/local_democracy

Decision No:

5. MINUTES

Decision:

- (1) That the minutes of the Council Housebuilding Cabinet Committee meeting held on 23 June 2020 be taken as read and would be signed by the Chairman as a correct record.

6. COUNCIL HOUSE BUILDING PROGRESS REPORT - PHASES 2-4

Decision:

- (1) That the contents of the Progress Report on Phases 3 to 4 of the Council House Building Programme be noted and presented to the Cabinet in line with the Terms of Reference of the Council Housebuilding Cabinet Committee.

7. PROGRAMME PHASE 5 - NEW APPROACH

Decision:

- (1) That the Council adopts a new approach that involves early engagement with local community representatives;
- (2) That a new process for future CHBP site assessments based on a collaborative and incremental approach be agreed; and
- (3) That all future developments going forward be designed in line with the 'Passivhaus' standard – 'Fabric First' approach as a minimum and to accommodate future retrospective installations of Low Carbon Heat Generation and Heat Recovery Systems as and when suitable systems are identified.

8. POLICY FOR THE ALLOCATION OF SURPLUS CAR PARKING SPACES

Decision:

- (1) That the Council reviews and adopts the Policy for Allocating Surplus Car Parking Spaces Provided by the Council Housebuilding Programme; and
- (2) That the Council adopts and implements the allocation and eligibility criteria including the advertising, selection/allocation, licencing/charging of parking permits and enforcement of surplus car parking spaces.

9. POLICY FOR LICENCING AND GRANT OF PERMANENT RIGHTS OF WAY/ACCESS

Decision:

- (1) That the Council adopts a new policy for the Licencing and Granting of Permanent Rights of Way/Access for the Council House Building Programme subject to clarification of paragraph 4.6 on the draft policy;
- (2) That an audit be carried out to review of the current licencing arrangements and fees charged;
- (3) That a central database be created to maintain a notification system for issued licences and sale agreements for permanent rights of way/accesses; and
- (4) That an annual monitoring and review of licences be carried out and regular site inspections to regulate and prevent the creation of unauthorised rights of way/access.